

II. Unattended Children

The Leavenworth Public Library welcomes children of all ages. The library is a public building, and the safety of every child is a serious concern of the library staff and administration. A child left alone could become frightened, ill or be tempted to go off with a stranger. The responsibility for the safety and behavior of children in the library and on library property rests with the parent or caregiver and not with library personnel. Library staff has many duties to perform and cannot be responsible for children who are unattended or demonstrating inappropriate behavior.

- A. Children under the age of nine must be in the immediate vicinity of and supervised by a parent, adult guardian, or responsible caregiver at all times. A parent or guardian must accompany children under the age of nine attending a library program. Children nine years of age and older may use the library on their own; however, parents are still responsible for the actions of their children.
- B. "Supervised" means that a parent, adult guardian, or responsible caregiver is attentive to the child and not distracted by computer use or their own library activity. A "responsible caregiver" is defined as a person age sixteen or older who is attentive to the child. The responsible caregiver should have emergency contact information with them.
- C. If a child is identified as unattended, the staff will attempt to reach the parent or guardian by telephone, explain the library guidelines, and ask them to pick up their child. If a parent is unavailable, the staff will contact the police and a copy of this policy will be mailed to the parent if address is known.
- D. All library visitors are expected to treat staff and other patrons with consideration, and to respect library property. Destructive or unruly behavior or verbal abuse will not be tolerated. Patrons displaying disruptive behavior or violating any of the rules of the Library Code of Conduct will be given a warning and told that, if the behavior continues, they must leave. If a child under sixteen is told to leave, the parent will be contacted. If the child is not able to contact a parent or guardian, the child will be considered "unattended" regardless of his/her age, and the police will be contacted.
- E. Patrons sixteen or older who are displaying disruptive behavior will be asked to leave the library for the day.
- F. When extenuating circumstances exist, such as inclement weather or darkness, a parent will be contacted to pick up the child. All children should have the telephone number of someone whom they can reach in an emergency.
- G. If a minor is unaccompanied in the library fifteen minutes before closing time, staff may assist the minor in calling home to arrange transportation. Another call may be made at closing time. If the minor is not picked up within ten minutes after closing, staff will contact the police. Two staff members will remain with the minor until he/she is picked up. Under no circumstances will a library staff member transport a minor home.